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**State of Vermont  
Public Utility Commission**

**MEMORANDUM**

To: Vermont Electric Power Company, Inc.  
From: John J. Cotter, Esq., Reviewer *JJC*  
Re: 23-3388-PET – Notice of Complete Petition  
Date: October 2, 2023

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On September 29, 2023, the Vermont Public Utility Commission (“Commission”) received your petition to construct improvements to the Tafts Corner substation in Williston, Vermont.

Commission staff have determined that your petition is administratively complete. **Your case number is 23-3388-PET.**

**With the exception of those state agencies that will receive notice of and access to your petition via ePUC, you must provide a copy of your petition (and the notice described in the following paragraph) pursuant to 30 V.S.A. § 248(a)(4)(C) and (j)(2) to all entities and persons entitled to receive such copies within 2 business days of this memorandum.**

Adjoining landowners as defined in Commission Rule 5.402(B)(2) have a substantial interest in Section 248(j) cases. Therefore, pursuant to 30 V.S.A. § 248(j)(2), **you must also provide notice of the petition to adjoining landowners within 2 business days of the date of this memorandum.** The notice must request comments by November 3, 2023, on whether the petition raises a significant issue with respect to the substantive criteria of 30 V.S.A. Section 248 and whether the petition qualifies for processing under subsection 248(j). The notice must also state that the Commission has determined that the petition is administratively complete and that if no comments raising substantive issues are received, the Commission may grant a certificate of public good without a hearing.

You must provide the case number when you provide copies and notice of the petition, as well as information on how members of the public may participate in this case. Notice must include the following links to the Commission’s website:

- For information on the Commission:  
<http://puc.vermont.gov/document/citizen-guide-public-utility-commission>
- For information on public participation through public comment or intervention:

- <http://puc.vermont.gov/document/public-participation-and-intervention-proceedings-public-utility-commission>
- <http://puc.vermont.gov/document/section-248j-procedures>, and
- For access to all documents in this case, using the above case number:  
<http://epuc.vermont.gov>.

Please understand that acceptance of your petition does not constitute a determination on the merits of the petition. You may be required to provide additional information at a future date if necessary.

PUC Case No. 23-3388-PET - SERVICE LIST

Parties:

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(for Vermont Agency of  
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\*Notice of appearance to be filed.