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**State of Vermont
Public Utility Commission**

MEMORANDUM

To: Vermont Electric Power Company, Inc.
From: John J. Cotter, Esq., Reviewer *JJC*
Re: 23-3761-PET – Notice of Complete Petition
Date: November 2, 2023

On October 30, 2023, the Vermont Public Utility Commission (“Commission”) received your petition to construct improvements to your substation in Saint Johnsbury, Vermont.

Commission staff have determined that your petition is administratively complete. **Your case number is 23-3761-PET.**

With the exception of those state agencies that will receive notice of and access to your petition via ePUC, you must provide a copy of your petition pursuant to 30 V.S.A. § 248(a)(4)(C) to all entities and persons entitled to receive such copies within 2 business days of this memorandum. Additionally, to the extent that you have not provided notice of the filing of the petition to all persons and entities entitled to receive such notice pursuant to PUC Rule 5.402(B), you must provide such notice within 2 business days of this memorandum.

You must provide the case number when you provide copies of the petition, as well as information on how members of the public may participate in this case. Notice must include the following links to the Commission’s website:

- For information on the Commission:
<http://puc.vermont.gov/document/citizen-guide-public-utility-commission>
- For information on public participation through public comment or intervention:
 - <http://puc.vermont.gov/document/public-participation-and-intervention-proceedings-public-utility-commission>
 - <http://puc.vermont.gov/document/section-248-procedures>, and
- For access to all documents in this case, using the above case number:
<http://epuc.vermont.gov>.

Please understand that acceptance of your petition does not constitute a determination on the merits of the petition. You may be required to provide additional information at a future date if necessary.

PUC Case No. 23-3761-PET - SERVICE LIST

Parties:

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(for Vermont Agency of
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*Notice of appearance to be filed.